

GAD/O&M/F.No.5
Maharashtra State Electricity
Distribution Co.Ltd.
Estrella Batteries Expansion Building
Ground Floor, Dharavi Road, Matunga
Mumbai - 400 0019.

ADMINISTRATIVE CIRCULAR NO. 35 DATE 10/4/2006

Sub : Converting monthly ceiling on use of Mobile Phone into annual.

Some of the Employees of the Maharashtra State Electricity Distribution Co.Ltd. are being either paid reimbursement of mobile phone charges or their mobile phone bills are being paid by the Company, upto certain limits prescribed in each case on monthly basis.

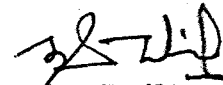
2. There was a demand for converting existing monthly ceiling to annual ceiling as sometimes the billing amount either crosses the monthly limit or falls short during a month, owing to variable activities.

3. Considering this fact, the M.D., MSFDCI. on the recommendation of Director (Finance) has accorded approval to convert monthly ceiling of mobile phone charges into annual ceiling.

4. Accordingly, the employees of the Maharashtra State Electricity Distribution Co.Ltd. who have been provided with the facility of mobile phone with monthly ceiling are permitted to use mobile phone upto amount of annual ceiling limited to the monthly amount multiplied by twelve or upto actual, during the financial year, whichever is less.

5. Other instructions issued while providing the facility of mobile phone shall remain unchanged.

6. The aforesaid instructions shall come into force with effect from 1st April, 2006.


(S.V. Patil)

Chief General Manager (P)

To

As per mailing list of Division & above level offices of MSFDCI.